



**Service Director – Legal, Governance and
Commissioning**

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Thursday 18 November 2021

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Reception Room - Town Hall, Huddersfield** at **10.00 am** on **Friday 26 November 2021**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor Yusra Hussain (Chair)
Councillor Paola Antonia Davies
Councillor Steve Hall
Councillor Susan Lee-Richards
Councillor Kath Pinnock
Councillor Melanie Stephen
Councillor John Taylor

When a Corporate Governance and Audit Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
A Gregg
V Lees-Hamilton
R Smith
M Thompson
D Hall

Green

K Allison

Independent

C Greaves
T Lyons

Labour

M Akhtar
E Firth
M Kaushik
J Ramsay
M Sokhal
C Scott

Liberal Democrat

J Lawson
A Marchington
A Munro
A Pinnock

Ex Officio Members

Councillor Paul Davies
Councillor Erin Hill
Councillor Elizabeth Smaje

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive any apologies for absence, or details of substitutions to the Committee membership.

2: Minutes of Previous Meeting

1 - 6

To approve the Minutes of the meeting of the Committee held on 24 September 2021.

3: Declarations of Interest

7 - 8

Committee Members will be asked to advise if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

4: Admission of the Public

Most agenda items will be considered in public session, however, it shall be advised whether Cabinet will consider any matters in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the

Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The Committee will hear any questions from the general public.

7: Committee System Proposal

9 - 18

To consider the Local Government report and next steps.

Officer: Samantha Lawton, Head of Governance

8: Half Yearly Monitoring Report on Treasury Management Activities 2021/22

19 - 40

To receive the half-year treasury management performance in 2021/22.

Officer: Rachel Firth, Finance Manager

9: Audit Progress Report and Sector Update

41 - 54

To receive the Audit Progress Report and Sector Update.

Contact: Grant Thornton External Audit

10: Public Sector Audit Appointments Process for the 2023/28 Period

55 - 58

To consider the Public Sector Audit Appointments (PSAA) process for the appointment of external audit provision.

Officer: James Anderson, Head of Accountancy

11: Recommendation on the Code of Conduct from Standards Committee

59 - 104

To consider changes to the Council's Code of Conduct.

Officer: David Stickley, Senior Legal Officer

12: Risk Management Update 105 - 120

To consider the Council's Risk Management Statement and its arrangements for Corporate Risk Management.

Officer: Martin Dearnley, Head of Risk & Internal Audit

13: Quarterly Report of Internal Audit Q2 2021/22 - July 2021 to September 2021 121 - 124

To receive information about internal audit work in Quarter 2 of 2021/22.

Officer: Martin Dearnley, Head of Risk & Internal Audit

14: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

15: Risk Management Update 125 - 130

Officer: Martin Dearnley, Head of Risk & Internal Audit

16: Quarterly Report of Internal Audit Q2 2021/22 - July 2021 to September 2021 131 - 144

Officer: Martin Dearnley, Head of Risk & Internal Audit
